



LOWELL PUBLIC SCHOOLS
Henry J. Mroz Central Administration Offices
155 Merrimack Street
Lowell, MA 01852

Joel D. Boyd, Ed.D.
Superintendent

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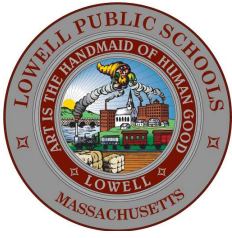
To: Dr. Joel Boyd, Superintendent of Schools
From: Dr. James Hall, Chief Operating Officer
Date: April 1, 2022
Re: Request for approval of out-of-state travel

I request that the School Committee approve out-of-state travel for the following:

Permission for Daroth Yann, Assistant Director Of Human Resources; Jason McCrevan, Interim Safety Coordinator, and two to-be-named teachers to recruit educators at Georgia State University between April 26th and April 29th, 2022. The cost of meals (\$70/day expense) will not exceed \$280.00 per person. The cost of trip, including parking, lodging and airfare, not to exceed \$6,000.00 in total for the 4 individuals and will be funded through the recruitment expense line. Two substitute teachers will be needed.

Permission For Daroth Yann, Assistant Director Of Human Resources; Dr. Frank Vicente, Director of Special Education; Jaime Moody, Assistant Principal of Butler Middle School; Jason McCrevan, Interim Safety Coordinator, and one to-be-named teacher to recruit educators at the University Of Houston or another Houston area school and the University of Texas Austin between May 11th And May 13th, 2022. The cost of meals (\$70/day expense) will not exceed \$210.00 per person. The cost of trip, including parking, lodging and airfare, not to exceed \$6,500.00 in total for up to 5 individuals and will be paid through the recruitment expense line. Up to one substitute teacher may be needed.

Time spent outside of the normal work day for preparation and participation in this trip will be compensated for with the recruiter stipends approved for up to \$5,000.00 at \$40/hour on 3/16/2022.



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